

POLICIES AND PROCEDURES



PHOTOGRAPHY POLICY - UPDATED 01/03/2021

This policy document outlines the acceptable use of photography and other recording devices with minors within activities at Little Springers Gymnastics. While it is not the intention of the club or British Gymnastics to prevent parents/guardians from taking pictures/recordings of their children, the use of photography and other media recording poses a potential risk to the safety of our members and therefore certain safeguards must be adhered to. All members, coaches, and parents/carers must be proactive in preventing the inappropriate use of photography within the club.

MEMBERS

- Members should not use mobile phones or other electronic devices in sessions. If brought, they must stay put away and switched off/on silent.
- Members must not take photos or videos of myself or others in the gym without permission from coaches. Permission may be granted by the head coach for videoing personal achievements, for example a new skill with only the gymnast in the photo/video. Permission will also be granted for education purposes, for example a gymnast who is recording a floor routine for their PE GCSE.

PARENTS/GUARDIANS

- Photographs and video must not capture other children within the frame of view.
- Simultaneous live streaming of images/videos is forbidden.
- Those who wish to withdraw their consent of photography can do so via the online membership form which can be found in their LoveAdmin account.

COACHES

- Photographs and video recordings of children may be used as a training aid if deleted immediately after use in the presence of another coach.
- Where possible, photographs and recordings should be taken on a club device e.g., club iPad.
- Images must not be stored or removed for personal use.
- Consent must first be obtained before taking photographs or recordings of children or vulnerable adults. Children under a court order must not be recorded or photographed without the relevant permission.
- If images are used for club or promotional purposes, they must not be presented in a way that easily identifies the child(ren) and should be appropriate in nature.
- For press purposes, first names only are to be used if referring to a published image.

- Members should be photographed fully clothed wherever possible and not easily identifiable on public mediums. Face blurring may be necessary.
- Any inappropriate images taken within the club must be reported immediately to the club or British Gymnastics/police if of an abusive or sexual nature. Inappropriate images include those that have been manipulated in a way that may cause embarrassment or distress.

CONDITIONS FOR PERSONAL PHOTOGRAPHY AT CLUB EVENTS

- The purpose of videoing, filming or photographing MUST ONLY BE for family use.
- Flash and /or lighting is NOT to be used because it can cause an accident.
- The person recording the video, film or photography MUST NOT : a) Upload any of these image onto public or social network sites. b) Share images of anyone else without their written consent. c) Use, alter or permit the altering of any images in any way for inappropriate use.